

Safeguarding in Sport Manager

Position Type:	Full Time
Location:	Home Based with Regular National and International Travel
Reporting to	Director of Safeguarding in Sport
Salary	Competitive

LimeCulture Community Interest Company

LimeCulture Community Interest Company (CIC) is an international sexual violence and safeguarding organisation based in the UK. Our vision is to improve the professional response to sexual violence and safeguarding by working with frontline professionals and their organisations. We achieve our vision embracing our core values in everything we do:

- **Learning:** *we develop and deliver high quality training and resources for professionals*
- **Innovation:** *we are at the forefront of identifying emerging themes and are instrumental in creating change*
- **Management:** *we support leaders to design, provide and evaluate world-class services*
- **Excellence:** *we strive to enhance quality in everything we do*

Our 2019-22 Strategy is an ambitious one, as we aim to maintain our footprint in the Sexual Violence Sector, grow our reputation in the University and Higher Education Institutions and Safeguarding in Sport Sectors as well as growing our front-line prevention training services in Safeguarding in Sport. The Safeguarding in Sport Manager, reporting to the Director of Safeguarding in Sport will be integral in helping us achieve our strategy.

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Job Purpose

The main responsibility of the Safeguarding in Sport Manager, is to support the delivery of the two sport strategic priorities in LimeCulture's three-year strategic plan. The Safeguarding in Sport Manager will be tasked with helping to grow our reputation, services and front-line prevention training in Safeguarding in Sport. In detail the Safeguarding in Sport Manager will be required to undertake the following:

Projects

- Manage the Sport England Safeguarding in Sport Case Management pilot project including the reporting requirements to Sport England
- Support the development of the Safeguarding in Sport Lead Officer Training pilot project including roll out and evaluation
- Support the Director of Safeguarding in Sport to scope the needs for a Sexual Violence Liaison Officer model for the sporting sector
- Scope the needs for a Safeguarding in Sport Lead Officer annual conference and lead on the implementation of the findings

Training and Consultancy

- Support the development of income generating activities for the Safeguarding in Sport Unit through a range of training and consultancy initiatives and identification of funding opportunities both nationally and internationally
- Manage contracts with our current sporting partners by liaising with external stakeholders and develop quarterly and annual reports against the contracts for use internally and externally
- Develop and implement a quality assurance framework for our sports training contracts
- Deliver a range of training activities (online, face to face, national and international) to a diverse range of sporting audiences
- Assist with the writing and management of tender bids related to sport

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Development Work

- Explore the links between sporting activities and the response to sexual violence in the charitable sector (Sport for Development) and develop a plan of action with the support of the Director of Safeguarding in Sport
- Identify and seek work with new sporting partners in the delivery of our Healthy Relationships Programme in line with the targets in our strategic plan
- Support activities across the organisation including leading on other areas of the business when necessary
- Support in the delivery of the organisation's social media and marketing activity in relation to the Safeguarding in Sport Unit

Person Specification

Specification	Essential	Desirable
<p>Education and Training</p> <p><i>Formal qualifications and relevant training</i></p>	<ul style="list-style-type: none"> Degree in a relevant area for example Sociology, psychology etc. 	
<p>Work Experience</p> <p><i>Ability to undertake duties of the post</i></p>	<ul style="list-style-type: none"> A minimum of two years' experience in a front line safeguarding in sport role Experience in managing safeguarding in sport cases Experienced trainer with the ability to deliver a range of training and development materials 	<ul style="list-style-type: none"> Experience in income generation activities including training and consultancy Experience in undertaking safeguarding reviews Experience in a safeguarding lead officer role at national governing body or club level
<p>Skills and Knowledge</p> <p><i>Includes abilities and intellect</i></p>	<ul style="list-style-type: none"> Proven ability to manage a contract with an external provider Proven management capability in a safeguarding in sport role Excellent organisation, communication, negotiation, influencing and stakeholder management skills Proven ability to develop and maintain relationships with key stakeholders 	<ul style="list-style-type: none"> Knowledge and understanding of sexual violence sector and what support is available to victims/survivors Ability to independently review frontline safeguarding provision through the identification of good practice, areas for improvement and make key recommendations Ability to contribute to social media, marketing campaigns and media requests

		<ul style="list-style-type: none"> • Ability to manage external consultants
<p>Personal Qualities</p> <p><i>Includes any specific physical requirements of the post – (subject to the provisions of the Equality Act)</i></p>	<ul style="list-style-type: none"> • Ability to work autonomously and demonstrate independent judgement and discretion, including the ability to work from home on a regular basis • Ability to work collaboratively as a member of a team and independently • Ability to work under pressure, manage multiple competing demands & meet tight deadlines • Ability to manage & prioritise own workload without direct supervision 	



SUPPORTING A PROFESSIONAL
RESPONSE TO SEXUAL VIOLENCE

How to apply:

Please send a cover letter and your CV to Kim.Doyle@limeculture.co.uk

Applications close at midnight on 26 September 2019.

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