



# LimeLight Awards 2023

## Nomination Guidance



## About the LimeLight Awards 2023

The LimeLight Awards were introduced by LimeCulture for the first time in 2019 to recognise and celebrate the outstanding contributions and achievements of individual Sexual Violence (and Misconduct) Liaison Officers (SVLOs/SVMLOs), SVLO/SVMLO Teams and SVLO/SVMLO Managers in supporting victims and survivors of sexual violence and misconduct.

LimeCulture is committed to the development of the SVLO/SVMLO workforce. Since the establishment of our accredited SVLO Development Programme in 2016, we have been delighted to see a rapid increase in the number of universities and higher education institutions adopting the SVLO/SVMLO model. With an increasing national focus on tackling sexual violence and misconduct, we are also now seeing more universities commit to the provision of high-quality, innovative, professional services that meet the complex needs of the students and staff in their communities.

We believe SVLOs/SVMLOs do an incredible job and deserve to be properly and formally recognised for the important and challenging work they do. The LimeLight Awards are intended to be a further step in the direction of greater professional recognition of the SVLOs/SVMLOs workforce.

Winning or being shortlisted for a LimeLight Award brings recognition for the institutions, services and individuals behind the outstanding achievements. Nominees benefit from national publicity, recognition for being the best in the field, and the opportunity to share practice on a national stage.

### Award Categories

There are three LimeLight Awards.

#### 1. The Saskia Jones Award for Outstanding Achievement by a SVLO/SVMLO

This category celebrates excellent practice carried out by UK-based individual SVLOs/SVMLOs who have demonstrated commitment, passion and exceptional support for the students and staff they work with.

For every LimeLight Awards presentation since 2021, the individual award has been and will continue to be dedicated to Saskia Jones, who tragically lost her life in the terrorist attack at Fishmongers Hall in London in 2019. Saskia was particularly interested in this area of work, and wanted passionately to see an improvement in the way that victims of sexual violence are treated. Her undergraduate dissertation '*The Politics of Rape: a Feminist Analysis of how the Rape Crisis Movement Challenges Concepts of Patriarchy*', was cited in the UK Government's 2021 End-to-End Rape Review Report. LimeCulture, in agreement with Saskia's family, has agreed to dedicate this LimeLight Award to Saskia.

Judges will be looking for:

- Evidence of an outstanding contribution in their role as a SVLO/SVMLO.

#### 2. The Award for Outstanding SVLO/SVMLO Team or Service

This category seeks to recognise UK-based SVLO/SVMLO teams or services of all sizes who are leading the way in the provision of support to students and staff affected by sexual violence and misconduct, and making a significant contribution through developing new, innovative or effective practice. Nominations are welcome whether teams/services are new and emerging, or established and recognised.

Judges will be looking for:

- Evidence – including practical examples – of how the nominee(s) have used innovation and creativity to improve the services they offer to the students and/or staff they support. clients.

### 3. Inspirational SVLO/SVMLO Manager/Lead Award

This category seeks to recognise and reward UK-based SVLO/SVMLO Managers and/or Leads who have taken a fresh approach to leading, developing and managing their team or service

Judges will be keen to see:

- Evidence of how the nominee(s) have used leadership and inspiration to motivate and drive their teams.

### Who can put forward a nomination?

Anyone can put forward a nomination for a LimeLight Award, including:

- Individuals wishing to recognise colleagues' efforts
- Managers nominating a member of their team
- Clients who use the service provided by the SVLO/SVMLO team
- Individual SVLOs/SVMLOs and SVLO/SVMLO teams wishing to self-nominate.

### How to enter

Submitting a nomination is simple. Decide which category you would like to nominate in and collect all the information you need to write a great nomination. Complete the nomination form and submit this to [universities@limeculture.co.uk](mailto:universities@limeculture.co.uk) by **12 noon on Friday 1 September 2023**.

Each nomination requires a summary (of no more than 400 words) of why you believe your nominee/s should win the award. Where possible, this should include:

- The length of time the nominee has worked in their role (individual awards) or the length of time the service has been running (team/service award only)
- How many people work for in the team (team and managers' awards only)
- How the individual or service has impacted the people they support
- What the individual or team has done over and above the general expectations of their role.

### Nomination tips

Reflecting the excellence in SVLO/SVMLO services across the country, we always receive lots of worthy nominations for the LimeLight Awards. Here are three tips to make yours stand out:

- Tell a story; don't be shy about talking about the nominee's achievements and successes.
- Keep it simple: less is often more. Cut out unnecessary information and avoid jargon.
- Use evidence with factual examples/illustrations, include relevant facts and figures to support what you have said.

## The Rules

1. Nominations must be submitted by e-mail to [universities@limeculture.co.uk](mailto:universities@limeculture.co.uk). Hard copy entries will not be accepted.
2. Only fully completed nomination forms will be accepted. Word limits are to be strictly observed.
3. Nominations must relate to activity occurring during the 2022-23 academic year, although can include information about activity prior to the current academic year.
4. All nominee(s) must be UK based.
5. Members of the judging panel may not be put up for nomination.
6. The nomination form represents the full and entire official entry. Attempts to further influence the judges by any means outside of, or in addition to, the official entry may result in disqualification.
7. If you nominate someone for more than one award, each nomination must be submitted as a separate entry.
8. Completed nominations must be submitted no later than 12 noon on Friday 1 September 2023.
9. LimeCulture will confirm receipt of the nomination form via e-mail. If you have not received this confirmation within three working days, it is your responsibility to contact us to confirm its arrival. Unless you have written confirmation, we cannot guarantee the inclusion of your entry.
10. It is essential that we can contact the nominee easily with questions regarding the nomination. Therefore, please provide full contact details for the nominee on the nomination form.
11. All shortlisted nominees must be present at the Knowledge and Network Conference to potentially collect their award. Therefore, all shortlisted nominees (including teams) are entitled to **one** free place at the LimeCulture National SVLO Conference 2023.
12. All those reaching the provisional shortlist will be contacted upon announcement of the provisional shortlist to discuss their attendance at the event.
13. LimeCulture will publish details of the shortlisted nominees and category winners, including profiles of their services, using the information taken from the nomination form. We will not reveal the names of those organisations/individuals who are not shortlisted.
14. Shortlisted individuals and services will be published by 26 October 2023. The winners will be announced at the Knowledge and Network: National SVLO Conference on Thursday 9 November 2023.